

\*These guidelines are English translation of the original Japanese text. If any differences in wording or interpretation should occur between Japanese and English, the Japanese guidelines will take precedence.

**Go Global Scholarships**  
**2nd Call for the 2022 Scholarship for Online Course Programs offered by Overseas**  
**Institutions**  
**Information for Applicants**

Information and documents required for submission may change without notice. Please check our website given in “14. Related Websites,” for the latest information.

### **1. Overview**

The University of Tokyo (hereinafter, UTokyo) encourages students to broaden their global outlook by financially supporting the study abroad experiences of its undergraduate and graduate students. Due to the global spread of the novel coronavirus infection, however, opportunities for studying abroad have been severely restricted. This scholarship support students who wish to take online course programs offered by overseas institutions in collaboration with UTokyo during this school year.

### **2. Applicable Programs**

Online course programs offered by overseas institutions in collaboration with UTokyo, which takes place between November 1, 2022, and March 31, 2023 (hereinafter, the online course programs). The online course programs include non-credit bearing programs as well as programs which started on or after November 1, 2022 and have already been completed. Scholarship recipients are required to submit all the required documents indicated in “11. Submission of Program Report and Related Documents”. Programs that waive tuition fees or participation fees are not applicable.

※Example of overseas institutions in collaborations with UTokyo :

1. UTokyo (including your affiliated departments) has individual contracts regarding the program
2. Agreements and memorandums that mention the program exist
3. UTokyo (including affiliated departments) provide support (not only disseminating information, but also make recommendations, and if necessary, contact the executing overseas institutions and make adjustments, etc.) for students to participate

※Example of online course programs which does NOT match this scheme:

1. Online programs that have no collaborations with UTokyo  
e.g. Online language training programs offered by language schools
2. Programs that waive tuition fees or participation fees  
e.g. Participation in an online student exchange program that waives tuition/participation fees
3. Programs that are not deemed academic courses  
e.g. Presenting research results at seminars or workshops online

- Online volunteer work
- Online internships, other work experience programs
- Online international relations activities organized by student bodies

### **3. Eligibility**

Students must meet all the conditions below to be eligible for this scholarship:

- (1) Students must be enrolled at UTokyo as an undergraduate or graduate student at the time of application and during the online course programs. (Students on leave of absence or those studying abroad are not eligible.)
- (2) Students must intend to participate in a program applicable to “2. Applicable Programs” and meet all the necessary requirements to participate in the program. (Students are strongly recommended to obtain a confirmation of acceptance to attend the online course programs from the program offering institutions.)
- (3) Students must be in need of financial aid to participate in the program.
- (4) The total value of financial aid already received does not exceed the value of this scheme. (Check whether other scholarships allow you to receive this scholarship. e.g., MEXT Scholarships recipients are not allowed to apply for this scholarship.)
- (5) (Only for undergraduate students who entered UTokyo in or after AY2018) Students must register for the Go Global Gateway.

\*Register from the following website: <https://www.u-tokyo.ac.jp/adm/go-gateway/en/index.html>

### **4. Notes for Eligibility**

You may submit applications for this scholarship and the Short Study/S-Short Study Abroad Scholarship offered by UTokyo but UTokyo offers only one of the scholarships.

### **5. Contents of Support**

- (1) Amount

JPY 50,000

If tuition fee or participation fee is less than JPY 50,000, actual cost will be paid.

- (2) Method of Payment

The scholarship will be wire transferred to the recipient’s bank account in Japan.

\*Please note that the payment is expected to be made after your submission of all the required documents indicated in “11. Submission of Program Report and Related Documents”.

### **6. Number of Recipients**

The proposed number of recipients for the 1st Call is 5 (approximately).

However, the number may vary depending on the availability of funds.

### **7. Application Method**

## (1) Where to Submit the Application

Please submit the application forms and related documents listed below (both electronic files and paper-based documents) to the relevant office of college/faculty/graduate school before their deadlines.

## (2) Application Forms and Related Documents

### ① Application Form and the Applicant Information Sheet <Designated Form (Excel)>

\* The Applicant Information Sheet is linked to the application form. Therefore, you do not need to fill in the applicant information sheet (i.e. the information will be automatically filled in).

### ② Grading Coefficient Calculation Table <Designated Form (Excel)>

### ③ Copy of the academic transcript for all semesters since enrollment at the university (PDF)

\* If you have been enrolled at other universities (including universities abroad), please submit your academic records from that period as well.

\* The section explaining the grading system (e.g. Graded out of how many stages) should be included.

\* First-year undergraduate students who do not have any grades at the time of applications are required to submit their academic transcripts as soon as they become available.

### ④ Copy of the official certificate of acceptance (or documents giving indication of provisional acceptance) from overseas institutions or collaborating college/faculty/graduate school of UTokyo (PDF) . If these documents are written in languages other than English, please attach a Japanese or English translation. If these documents cannot be submitted with the application forms, they are to be submitted with a letter of explanation stating when they can be submitted. If documents submitted can only show provisional acceptance, you must provide a copy of the official certificate of acceptance as soon as the acceptance has been confirmed.

### ⑤ The overview of the online course programs

## <Application Forms>

Download the application forms from the Go Global website specified in “14. Related Websites”.

## <Instructions for Submission >

E-mail subject: **2022 Scholarship Application for Online Course Programs** [Affiliation + Name]

Name of the files:

- ① [Affiliation + Name] Application Form
- ② [Affiliation + Name] Grading Table
- ③ [Affiliation + Name] Transcript
- ④ [Affiliation + Name] Acceptance Certificate
- ⑤ [Affiliation + Name] Program Overview

\* ‘Affiliation’ here refers to the name of your college/faculty/graduate school

e.g.01[Faculty of Law Todai Taro] Application Form & Info Sheet

## **8. Application Schedule**

(1) Two application periods per year are set as follows:

<First Call: May - June 2022>: Closed

Students who wish to take part in programs which start between April 1 and October 31, 2022.

<Second Call: November – December 2022> Current call for applicants

Students who wish to take part in programs which start between November 1, 2022 and March 31, 2023.

(2) Please note that the deadline for application will vary depending on each student's affiliated college/faculty/graduate school. Please check with the relevant office in your college/faculty/graduate school.

Contact information of college/faculties/graduate schools

<https://www.u-tokyo.ac.jp/adm/go-global/ja/contact-department.html> (in Japanese only)

## **9. Selection and Notification of Results**

The selection of recipients of this scholarship will be determined by an internal selection system of UTokyo. Recipients of full or partial exemption of tuition fees in the First Half of the 2022 academic year may be given a priority in some cases. (Since the International Support Group will confirm the status of exemption, there is no need to submit a copy of the notification of receipt of waiver at the time of application.) Notification of the results will be made to each college/faculty/graduate school in late January 2023 for the 2nd Application Period (provisional).

## **10. Declining the Scholarship**

If you have to decline the scholarship under unavoidable circumstances such as the cancellation of the program, immediately contact the International Support Group of UTokyo via the relevant office of your college/faculty/graduate school.

## **11. Submission of Program Report and Related Documents**

(1) Please submit a report (designated form) to the International Support Group of UTokyo via the relevant office of your college/faculty/graduate school within two weeks after completing the program.

(2) Please also submit a copy of academic transcript (if any), letter of completion and a receipt of program fees issued by the program offering overseas institutions.

## **12. Notes for Application**

(1) This scholarship only offers financial support to students who wishes to take online course programs, and does not give admissions to online course programs.

(2) Make sure to carefully check course schedules including exam dates and any other issues relating to the academic calendar of the courses you are registered for at UTokyo before applying for this scholarship. Your academic work at UTokyo must have priority over online course programs. Also

inform your academic advisor or people concerned of your plan to take the online course programs in advance and make sure that they do not conflict with the requirements of college/faculty/graduate school courses or research at UTokyo.

(3) Please take full responsibility of your own preparations and arrangements required to take the online course programs (such as preparation and submission of paperwork and preparation for online learning environment etc.).

(5) Submitted documents will not be returned.

(6) We will not answer to the inquiries regarding the internal selection and the notification of results.

### **13. Requirements After the Selection**

(1) Students are expected to understand the purpose of this scholarship scheme, complete the online course programs successfully and strive to achieve excellent results.

(2) If it becomes apparent that the recipient has made false declarations in the application forms or is deemed unbecoming of a recipient, the recipient must return full or partial scholarship already paid.

(3) The scholarship will not be paid without submission of all the required documents indicated in “11. Submission of Program Report and Related Documents”.

(4) Recipients may be asked to cooperate with the internationalization efforts of UTokyo (advising students who wish to study abroad, promoting study abroad programs). Students are strongly requested to participate unless there are some unavoidable circumstances.

(5) Recipients must follow any other requirements as instructed by UTokyo.

### **14. Related Websites**

“Go Global Scholarship for Online Courses offered by Overseas Institutions” page of the Go Global website:

[https://www.u-tokyo.ac.jp/adm/go-global/ja/scholarship-list-kaigaihaken\\_online.html](https://www.u-tokyo.ac.jp/adm/go-global/ja/scholarship-list-kaigaihaken_online.html)

### **15. Contacts**

(1) For any questions concerning the application process, please contact the relevant office in your college/faculty/graduate school.

(2) For information regarding credits and any other academic affairs, contact the relevant office of your college/faculty/graduate school. Check the following website for list of offices:

<https://www.u-tokyo.ac.jp/adm/go-global/ja/contact-department.html> [in Japanese only]