

**Talk Event with The Honorable Rahm Emanuel, Ambassador of  
the United States to Japan, and President Teruo Fujii  
(Undergraduate student only)  
Application Guidelines**

September 2022

September 21, 2022 updated

Note: Be sure to check for the latest information on our website as parts of the program details, application forms or other relevant documents may change without notice.

<https://www.u-tokyo.ac.jp/adm/go-global/en/top-events-USEmbassy.html>

### 1. Outline

These Guidelines give an overview of the application procedures for the talk event between the Honorable Rahm Emanuel, Ambassador of the United States and Teruo Fujii, the President of UTokyo. The event is a part of [the lecture series “When I was 19”](#), which encourages students to reflect on their future through listening to the life experiences of distinguished guests in various fields. Ambassador Emanuel and President Fujii will reflect on their student days and offer advice to our undergraduate students. Participating students will then be given a chance to ask questions to learn more.

Closing remarks: Prof. Kaori Hayashi (Executive Vice President / Director General of the Division for Global Campus Initiatives)

Moderator: Prof. Yujin Yaguchi (Vice President / Deputy Director General of the Division for Global Campus Initiatives)

To apply for this event, students must have registered with [the Go Global Gateway](#) and received approval for the Go Global Statement they submitted in advance. For details, please read to this application guidelines thoroughly.

### 2. Time & Date, Place

Tuesday, October 18, 2022, 13:00 – 14:00

Hongo Campus, UTokyo (Details of the venue will be provided to students who pass the selection process at a later date.)

(A preliminary briefing for students will be held at the Hongo Campus at 12:00 (noon) (TBC) on the same day. Details will be notified to students who pass the selection process at a later date.)

### 3. Target

20 undergraduate students who meet the “Eligibility Criteria and Requirements”

### 4. Schedule

Date / Period	Planned announcements, deadlines, students' actions, etc.
September 28 (Wed) Noon	Deadline for submission and approval of Go Global Statement 【See details in 5. Applicant Eligibility Criteria and Requirements】 ※Only undergraduate students who enrolled in or after April of 2018
September 29 (Thu) Noon	Deadline for submission of internal application
Around early - October	Internal selection • Announcement of section results

October 18 (Tue)	Event day
After the event	Submission of activity report for the Go Global Gateway (GGG) program on this event, etc.

## 5. Applicant Eligibility Criteria and Requirements

All of the following criteria and requirements must be met:

### << Internal eligibility criteria and requirements >>

- (1) Applicants must be undergraduate students who are enrolled as full-time students of the University during the period of the event. (Those who are on temporary leave from the University or those who have lost their status as student due to graduation, etc. on the event date are not eligible to participate.) Undergraduate students who enrolled in or after April of 2018 must register for the Go Global Gateway (including submission and approval of Go Global Statement) prior to their application. Please allow enough time for submission as the Go Global Statement may not be approved in one go.
- (2) Before applying, applicants must make sure that the event does not interfere with their semester courses by carefully checking examination dates and other important scheduled class events as well as their personal schedules. Applicants may apply for this event only after they have confirmed that it is possible for them to participate throughout the period. (As the number of students that can participate in the event is limited, cancelation after the internal selection means a loss of the chance for other students. Make certain that you do not need to cancel your application after submission.)
- (3) The absences from the University's courses to participate in the event will not approved. Therefore, students must confirm that their course schedule does not conflict with the event.
- (4) Students who already have a supervisor or equivalent at the University must notify them of their application for the event in advance and receive approval from the supervisor.
- (5) Students who agree with having their name, affiliation, and year, etc. shared with the Embassy of the United States in Japan, and that photographs and other materials taken on the day of the event may be used to report on the event and to disseminate information about studying abroad and international exchanges.
- (6) Follow all other cautions provided by UTokyo.

## 6. Application Deadline

**Thursday, September 29 at noon (12:00) \***

\*Note: Deadline for the submission and approval of Go Global Statements 【5. Applicant Eligibility Criteria and Requirements (1)】 is **Wednesday, 28 September at noon (12:00).** Please allow enough time for submission as the Go Global Statements may be returned for modification.

## 7. Internal Selection Process

- (1) In principle, the internal selection will be by screening of application documents.
- (2) Acceptance/non-acceptance to the event will be sent out by e-mail, therefore please check e-mails that are sent to the e-mail address which you registered routinely after you apply. It is possible that e-mails with

important information may be classified as spam or junk by your e-mail program, therefore, please check your spam mail folder also.

- (3) Participation in this event will have no relevance to future internal selection for programs offered by the Division of Global Campus Initiatives such as University-wide Student Exchange Program (USTEP).
- (4) Results of the internal selection will be sent out by around early October. The results will be sent out to the students e-mail address directly as well as to the relevant offices of their College or Faculty.

## **8. Important points to note during the Internal Selection Process and Post-Internal Selection**

- (1) Students who pass the internal selection must attend the preliminary briefing session.
- (2) If you must decline the offer under unavoidable circumstances, immediately contact the International Exchange Group of the UTokyo Administration Bureau ([studyabroadfair.adm@gs.mail.u-tokyo.ac.jp](mailto:studyabroadfair.adm@gs.mail.u-tokyo.ac.jp)) even before you receive the result of internal selection.
- (3) Students must follow other warnings and notes from the University of Tokyo.

## **9. Obligations for Participating in the Event**

Participants must be aware that they are representatives of the University, thus must fully comprehend the purposes of the event, and participate actively.

## **10. Post-Program Reports**

- (1) Students who enrolled in or after April AY 2018 must submit an activity report on this program for category 4. “International Activities” of the Go Global Gateway (GGG) program.
- (2) Having participated in the event, students may be asked to cooperate with the internationalization efforts of the University (advising students who wish to study abroad, promoting study abroad programs, and answering questionnaire surveys, etc.). Students are expected to participate unless there are unavoidable circumstances.

## **11. Contact Information**

Note: When contacting via email, please make sure to state the subject, your name, College or Faculty, University year, and telephone number.

- (1) Inquiries about application procedure and content of the event:  
International Exchange Group of the UTokyo Administration Bureau  
([studyabroadfair.adm@gs.mail.u-tokyo.ac.jp](mailto:studyabroadfair.adm@gs.mail.u-tokyo.ac.jp))
- (2) Inquiries about Go Global Gateway:  
The Go Global Gateway Team, International Exchange Group of the UTokyo Administration Bureau  
([go-gateway.adm@gs.mail.u-tokyo.ac.jp](mailto:go-gateway.adm@gs.mail.u-tokyo.ac.jp))
- (3) Inquiries about academic affairs:  
Relevant office of the College or Faculty of your affiliation at the point of your participation to the event.

## 12. How to Apply

Make sure to complete the online application via the form below before the deadline.

<https://forms.office.com/r/bASaUx6Mwe>

\* You must authenticate with your UTokyo account to access the application form.

\*Please note that once submitted, updates are not permitted, so please enter your information carefully.

\*The question “**12. Write a question or two that you would like to ask the Ambassador Emanuel and President Fujii during the event. Remember this is a part of the "When I was 19" series, where students are encouraged to think about their future career based on the life stories of speakers.**” on the form must be completed in English.

\* Those who fill in their score must have the documents certifying their language proficiency (TOEFL iBT, IELTS) which is valid as of the application deadline. For expiration dates, please refer to the official information on each organization’s website.

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