

List of Items to Check on Arrival - B, C & D

Please submit the completed form to the office within 7 days of arrival after checking every item carefully.

LIVING ROOM	<input type="checkbox"/> Floor <input type="checkbox"/> Wall <input type="checkbox"/> Ceiling <input type="checkbox"/> Window <input type="checkbox"/> Curtain <input type="checkbox"/> Mosquito Screen
	<input type="checkbox"/> Light <input type="checkbox"/> Air Conditioner <input type="checkbox"/> Remote Controller for Air Conditioner <input type="checkbox"/> Refrigerator
	<input type="checkbox"/> Desk <input type="checkbox"/> Desk Chair <input type="checkbox"/> Desk Lamp <input type="checkbox"/> Hanging Cupboard
	<input type="checkbox"/> Single Bed <input type="checkbox"/> Mattress <input type="checkbox"/> Closet <input type="checkbox"/> Shelf

I confirm that I have borrowed the items listed above. I will restore the room to original state on my departure.

Please use this space to report anything that you think needs repairing or replacing.

Please use this space to report anything either damaged or missing, which you do not think needs repairing or replacing.

Please note that any defects that are found after the submission will be considered attributable to the resident. In addition, please refer to "GUIDE TO PROSPECTIVE RESIDENTS" in the UTokyo Housing Office website which generally provides you useful information as needed.

Date	Room No.	Signature
_____	_____	_____