

List of Items to Check on Arrival - MAIN

Please submit the completed form to the office within 7 days of arrival after checking every item carefully.

ENTRANCE	<input type="checkbox"/> Floor <input type="checkbox"/> Wall <input type="checkbox"/> Ceiling <input type="checkbox"/> Door <input type="checkbox"/> Light <input type="checkbox"/> Shoe Box <input type="checkbox"/> Room Key
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LIVING ROOM	<input type="checkbox"/> Floor <input type="checkbox"/> Wall <input type="checkbox"/> Ceiling <input type="checkbox"/> Window <input type="checkbox"/> Curtain <input type="checkbox"/> Net Window <input type="checkbox"/> Light <input type="checkbox"/> Air Conditioner <input type="checkbox"/> Remote Controller for Air Conditioner <input type="checkbox"/> Refrigerator <input type="checkbox"/> Desk <input type="checkbox"/> Desk Chair <input type="checkbox"/> Desk Lamp <input type="checkbox"/> Single Bed <input type="checkbox"/> Mattress <input type="checkbox"/> Closet <input type="checkbox"/> Hanging Shelf
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BATHROOM	<input type="checkbox"/> Floor <input type="checkbox"/> Wall <input type="checkbox"/> Ceiling <input type="checkbox"/> Door <input type="checkbox"/> Light <input type="checkbox"/> Ventilator <input type="checkbox"/> Wash Basin <input type="checkbox"/> Bathtub <input type="checkbox"/> Faucet <input type="checkbox"/> Toilet Bowl <input type="checkbox"/> Mirror
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I confirm that I have borrowed the items listed above. I will restore the room to original state on my departure.

Please use this space to report anything that you think needs repairing or replacing.

Please use this space to report anything either damaged or missing, which you do not think needs repairing or replacing.

Please note that any defects that are found after the submission will be considered attributable to the resident. In addition, please refer to "GUIDE TO PROSPECTIVE RESIDENTS" in the UTokyo Housing Office website which generally provides you useful information as needed.

Date _____ Room No. _____ Signature _____